

Inner East Area Committee

Business Plan 2011 – 2012

**Burmantofts & Richmond Hill
Gipton & Harehills
Killingbeck & Seacroft**

Inner East Area Committee Business Plan 2011/12

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Inner East Area Committee Business Plan

Executive Summary

This business plan brings together a range of documents relating to the work of the area committee. It provides details of the roles and responsibilities of the area committee, information on the wellbeing budget, and information about the communities it serves.

An action plan sets out how the priorities for the Inner East Area Committee will be achieved.

There are five priority neighbourhoods within Inner East Leeds, and a strategy has been agreed to ensure that local residents have the opportunity to get involved in shaping service delivery for their community.

Each of the five priority neighbourhoods has an action plan to address the priorities agreed by the council, its partners and local residents. This business plan sets out the framework for improving our priority neighbourhoods.

Finally the plan sets out our commitment to equal opportunities and community cohesion. The council achieved an 'Excellent Standard' for equalities in May 2011, and the Area Committee has a role to play in supporting the council in maintaining this standard.

Section 2

Chair's Foreward

The overarching vision for 2030 is that Leeds will be the best city in the UK. This means:

- Leeds will be fair, open and welcoming.
- Leeds' economy will be prosperous and sustainable.
- All Leeds' communities will be successful.

There are many challenges facing local government and we will have to be flexible and responsive in order to meet these challenges and deliver the improvements needed.

At a local level the area committees are working hard to deliver services which meet the needs of local communities. This business plan sets out the work being undertaken by the Inner East Area Committee to ensure that our local communities are involved in shaping services to meet their needs. We want them to be able to influence what the council and its partners do, and enjoy the benefits of being part of a city that aspires to be the best.



Cllr Graham Hyde
Chair Inner East Area Committee

Section 3

Area Committee Role and Responsibilities

The Inner East Area Committee is one of ten covering the city of Leeds. Area committees are made up of local councillors, plus co-opted representatives representing specific communities. Its purpose is to improve the delivery and co-ordination of local council services and improve the quality of local decision making. The priorities for the Area Committee are based on local consultation and engagement with partners and are set out in a local Community Charter which is produced annually.

The council has given specific responsibilities to the Area Committees known as Area Functions. These include:

- Area Well Being budgets – a budget to be spent on local priorities
- Community centres
- CCTV
- Neighbourhood management co-ordination
- Street Cleansing & Environmental Enforcement Services

Membership of the Area Committee:

Killingbeck & Seacroft Ward	Cllr Graham Hyde (Chair) Cllr Vonnie Morgan Cllr Brian Selby
Burmantofts & Richmond Hill Ward	Cllr Ron Grahame Cllr Asghar Khan Cllr Ralph Pryke
Gipton & Harehills Ward	Cllr Arif Hussain Cllr Kamilla Maqsood Cllr Alan Taylor
Co-opted representatives: Burmantofts Forum Richmond Hill Forum Seacroft CLT Gipton CLT Harehills CLT	Philip Rone Lizz Johnson Rod Manners Vacant Vacant

The area committee meets six times per year:

23 June 2011	Harehills Primary School
8 September 2011	Victoria Primary School
20 October 2011	South Seacroft Methodist Hall
1 December 2011	Leeds Civic Hall
2 February 2012	Leeds Civic Hall
22 March 2012	Shine

Function Schedules

This section sets out the Area Committee Function Schedules which the Council's Executive Board delegates to the Area Committees. Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.

They are included in the Council's Constitution (Part 3, section 3D), these are updated annually and presented to each of the 10 Committees.

Area Well Being budget

Responsibility: Taking of decisions and monitoring of activity relating to utilisation of well being budgets within the framework of the Council's Constitution and in accordance with Local Government Act 2000.

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March Area Committee. It is administered by the Area Management Team on behalf of the Area Committee. New spending proposals are discussed at ward member meetings and decisions on spending are made by the Area Committee.

- At each Area Committee meeting, members will:
- be asked to consider new proposals for wellbeing funding;
- receive updated budget positions;
- receive feedback on completed projects;

Community Centres

Responsibility: This covers maintaining an overview of controllable revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and developing asset management and investment proposals to a range of funding sources to ensure the portfolio is sustainable and meets local needs.

The Area Committee oversees the following community centres in Inner East Leeds:

Ward	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck & Seacroft
Community Centres	Ebor Gardens Nowell Mount Richmond Hill Lincoln Green	Henry Barran Bangladeshi Centre (leased out) Shantona	Alston Lane Cross Gates Kentmere

Progress reports will be provided to the Area Committee which will include information from Corporate Property Management on budget and maintenance issues and the corporate review of the Market Rental Assessments.

The centres are currently managed by Area Management on behalf of the Area Committee. The Inner East Area Committee has established a working group to look

at a long term strategy for the development and use of community centres in Inner East Leeds. It has delegated powers to act on behalf of the Area Committee and the policies and strategies developed by the group are brought back to the Area Committee for final approval.

CCTV

Responsibility: *Liaison with LeedsWatch Management concerning operations and co-ordinated jointly by the Area Community Safety Co-ordinator and the relevant Neighbourhood Policing Team Inspector.*

The Area Committee receives an annual report each June to provide an update in relation to CCTV.

Neighbourhood Management:

Responsibility: *To oversee all neighbourhood management programmes in their area. This covers a responsibility for approving areas to be included in Area Delivery Plan, approving Neighbourhood Improvement Plans, monitoring progress annually and agreeing thematic priorities for any locally available funding.*

The Area Committee have approved funding to continue the employment of two neighbourhood managers to develop Neighbourhood Improvement Plans through working with local partners and the local community.

The priority Neighbourhoods for the Inner East have been agreed as Gipton, Harehills, Burmantofts & Lincoln Green, Richmond Hill, Seacroft and Killingbeck.

Neighbourhood Improvement Plans are approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.

Reports are provided three times a year to highlight achievements and provide performance management information. For further information on Neighbourhood Management please refer to section 7.

Environmental Services

Responsibility: *To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement (SLA), to determine the principles of deployment of the available resources by:*

- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*
- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*
- *To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.*

- *To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.*

The Area Committee has establishing a sub-group with member representative from each ward to meet on a regular basis to oversee the development and implementation of the SLA, feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation. Further information is included in a separate report to this area committee.

Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

Priority Advisory Functions

These are the service areas where Area Committees have an enhanced role in influencing service delivery.

Role	Summary
Community Engagement	Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities. See Section 9 for more information
Community Greenspace	This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features. Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment. The Area Committee receives an annual report on the Parks and Countryside Service.
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.

	The Area Committee receives an annual report from the Divisional Community Safety Partnership
Highways Maintenance	Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.
Local Children and Young People Plans	<p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through the Community Charter, Neighbourhood Improvement Plans and extended service cluster plans.</p> <p>Progress is reported to the Area Committee through an annual report from Children's Services and reports on the Neighbourhood Improvement Plans.</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as NHS Leeds at the local level. Adult Services and NHS Leeds are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p> <p>The Area Committee receives an annual report from the ENE Health and Wellbeing Partnership.</p>
Area Based Regeneration Schemes and Town and District Centre Projects	Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.
Conservation Area Reviews	This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to

	<p>2010/11. In each case to assess its special character, to propose any changes to its boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.</p>
<p>Advertising on Lampposts</p>	<p>Function is suspended until April 2012</p> <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract was due to be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It was therefore agreed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual return that each committee will receive.</p>

Section 4

Wellbeing budget

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March 2011 area committee. It is administered by the Area Management Team on behalf of the area committee. New spending proposals are discussed at ward member meetings, and decisions on spending are made by the area committee.

Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Wellbeing funding is used to provide something new or significantly enhance and add value to an existing project. It cannot be used to fund the everyday running costs of a community organisation, pay for costs relating to projects with religious or political aims or pay for any projects/part of projects that have already taken place.

Organisations applying for wellbeing funding must be able to demonstrate that they:

- Have appropriate management arrangements and finance controls in place
- Have relevant policies to comply with legislation and best practice eg. equal opportunities, child protection
- Demonstrate they have the experience and/or ability to undertake the project
- Are clear on how you will measure the success of the project
- Are not able to fund all of the costs for the project themselves or from other grants

Tables 1 and 2 show how the revenue and capital budgets were spent in 2010/11 and table 3 sets out the spending plan for 2011/12. The spending plan aims to more closely align wellbeing spending with the priorities highlighted in the neighbourhood improvement plans for the priority neighbourhoods and ensure that the wellbeing is spent equitably across the Inner East area.

Inner East Area Committee
Wellbeing Revenue 2010/11

Table 1

Community Charter Theme and projects	Total project cost	Wellbeing awarded
Things to Do		
K&S Ward Youth Service Activities	13,636.00	4,896.00
BRH Ward Youth Service Activities	5,000.00	5,000.00
G&H Ward Youth Service Activities	5,000.00	5,000.00
Gipton Juniors Football Club	21,857.00	1,996.00
Community Sports	12,651.00	3,726.00
Street Work Soccer	2,400.00	2,400.00
Getaway Girls Fusion Project	9,800.00	9,800.00
Harehills Youth In Partnership Football Stars	2,739.00	2,739.04
Sub -Total	73,083.00	35,557.04
Clean & Green		
Community Payback 2010	15,000.00	15,000.00
Garden Gang	27,000.00	13,000.00
Sub -Total	42,000.00	28,000.00
The Local Economy		
Leeds Credit Union	47,000.00	10,000.00
Leeds Ahead, World of Work	3,600.00	3,600.00
Youth Offending Bicycle Reparation Project	3,600.00	2,600.00
Sub -Total	54,200.00	16,200.00

Learning for All		
Space 2 - Mind, Body & Soul Project	19,415.00	10,442.00
Workers Education Authority - Making Moves	8,400.00	2,000.00
Sub -Total	27,815.00	12,442.00
Safe Neighbourhoods		
CCTV	16,205.00	16,205.00
Burmantofts & Lincoln Green Tasking Team	9,407.59	9,407.59
Richmond Hill Tasking Team	15,315.00	15,315.00
Harehills Tasking Team	6,893.00	6,893.00
Gipton Tasking Team	6,699.00	6,699.00
Killingbeck & Seacroft Tasking Team	19,217.00	19,217.00
Burglary Reduction	14,991.00	14,991.00
Domestic Violence	1,000.00	1,000.00
Harehills Automatic Gate Closers (Gough & Kelly)	4,800.00	4,800.00
Hovingham & Dorset Alleygating - to supplement Capital Scheme	5,206.00	5,206.00
Removal of East End Park Bollards	3,000.00	3,000.00
Relocation of concrete boulders - Knowsthorpe Crescent	1,000.00	1,000.00
Soil mound for Knowsthorpe Crescent	1,000.00	1,000.00
Sub -Total	104,733.59	104,733.59
Community Life		
Neighbourhood Managers - (2 posts with on costs)	90,000.00	60,000.00
Consultation & Community Events & Galas	5,825.43	5,825.43
Small Grants	10,878.00	10,878.00
Community Centres Budget		

	2,375.33	2,375.33
East Leeds FM Radio	2,000.00	2,000.00
Volunteer Thank You Event 2010 - Catering	1,411.25	1,411.25
Cross Gates Christmas Lights	500.00	500.00
Learning Partnerships Extended Services Pantomimes	1,800.00	1,800.00
Bangladeshi Centre Development Worker	6,216.00	6,216.00
East Leeds FM Heads Together Next Generation	10,000.00	10,000.00
Connect Housing Sing For Joy	3,520.00	2,520.00
Sub -Total	134,526.01	103,526.01
Healthy Living		
Body & Soul Project - Women's Health Matters	3,201.74	3,201.74
Learning Partnerships Mind, Body & Spirit Health Programme	2,000.00	2,000.00
Teen Pregnancy - Women's Health Matters	1,557.00	1,557.00
Zest Healthy Families	4,110.00	2,000.00
Space 2 - Breathing Buddies	4,450.00	3,000.00
Harehills Healthy Living Group Stop Smoking Campaign	828.10	828.10
NHS Falls Prevention Project	3,760.00	3,760.00
Sub -Total	19,906.84	16,346.84
Total	436,357.60	300,458.64

**Inner East Area Committee
Wellbeing Capital Spend 2010/11**

Table 2

Projects	Total project cost £	Wellbeing awarded £
Paths in East End Park improvements	30000	30000
Wyke Beck Valley improvements	524444	10500
Denis Healey Youth Hub refurbishment	10000	10000
Hovingham and Dorsets alleygating scheme	37200	37200
East Leeds ARLFC Changing Room refurbishment	15000	10000
Eastdean Drive provision of new car parking spaces	18400	18400
East End Park Removal of road closure points	29100	11700
Harehills Cemetery new fencing	20700	20700
Seacroft Stone Waymarkers	6000	6000
Total	690844	154500

Wellbeing Revenue spending plan 2011/12

Total budget	£ 261,760.00
Area committee commitments (topsliced)	
CCTV	16,205.00
Neighbourhood Manager posts x2	60,000.00
Community Payback	15,000.00
Small grants	9,000.00
Community Engagement	6,000.00
Youth Service - holiday activity programme	15,000.00
Community sports holiday activity programme	6,000.00
Sub-total	127,205.00
K&S ward pot	10,000.00
K&S Priority neighbourhood	33,000.00
K&S subtotal	43,000.00
G & H ward pot	10,000.00
Gipton priority neighbourhood	16,500.00
Harehills priority neighbourhood	16,500.00
G & H subtotal	43,000.00
B & RH ward pot	10,000.00
Burmantofts Priority Neighbourhood	16,500.00
Richmond Hill Priority Neighbourhood	16,500.00
B & RH subtotal	43,000.00
Subtotal	129,000.00
Total	256,205.00
Balance remaining for contingencies	5,555.00

The Priority Neighbourhood Allocation covers crime and grime tasking, preventative tasking, health activities, and any other work being undertaken to meet the priorities of the Neighbourhood Improvement Plan.

Section 5

Ward Profiles

BURMANTOFTS & RICHMOND HILL WARD

Ward members



**Councillor Ronald
Grahame**



Councillor Asghar Khan



Councillor Ralph Pryke

The ward as a place

There are a number of individual communities which make up the ward of Burmantofts & Richmond Hill – Burmantofts, Cross Green, East End Park, East Osmondthorpe, Ebor Gardens, Lincoln Green and Richmond Hill. Each community has its own identity and distinctive characteristics. York Road splits the ward in half, with Burmantofts at one side and Richmond Hill at the other.

There is a wide range of housing tenure across the ward – back to backs, high rise tower blocks and large family houses. There is a large proportion of East North East Homes Leeds housing stock in the area along with housing operated by housing associations. In Cross Green and East End Park, there are a high number of private landlord properties and is covered through Selective Licensing. This has been operational in the Cross Green / East End Park / Richmond Hill area since October 2009. The aim of the selective licensing in this particular area was to help to address issues of low demand and reduce the anti-social behaviour of tenants in privately rented properties in that area.

The Nowells area of Burmantofts also has a high number of private landlord properties and has a high tenancy turnover. There are a number of residents group which cover the neighbourhoods in the ward. Many are very proactive and are involved in the development of the Neighbourhood Improvement Plans (NIPs) for the area, which are being led by the Neighbourhood Manager for the ward.

Socio-economic/demographic description of the Ward:

The ward population is 21,934 people living in 11,577 households. The Ward is broken down into four Middle Layer Super Output Areas (MSOAs). The bullet points below provide a summary of key statistics from the 2010 Neighbourhood Index:

E02002399 – Osmondthorpe & East End Park

- Ranked 27 out of the 108 MSOA's in Leeds
- People in receipt of Lone Parent Income Support is double the city average
- School attainment at Key Stage 4 is half of what the city average figure is
- Rates of Cancer Mortality in this area are a third higher than the city average

E02002404 – Cross Green, East End Park & Richmond Hill

- Ranked 2 out of the 108 MSOA's in Leeds
- Nearly 43% of children are living in workless households, which is over double the city average figure
- There is a high housing turnover in this area – nearly 37% compared to the city average of 14%
- Persistent absenteeism is an issue in the area at nearly 18%, which is double the city average
- Levels of NEETs in the area are at just over 13%, nearly double the city average

E02002393 – Lincoln Green & Ebor Gardens

- Ranked 7 out of the 108 MSOA's in Leeds
- 1,882 people from a BME background live in this neighbourhood. This accounts for 32% of the population
- 14% of residents in this area are on Job Seekers Allowance, which is nearly three times higher than the city average
- Circulatory Disease mortality is prevalent in the neighbourhood – nearly double the city average

E02002394 – Harehills: Comptons, Sutherlands & Nowells

- Ranked 5 out of the 108 MSOA's in Leeds
- Nearly 50% of children are living in workless households, which is over double the city average figure
- School attainment is also an issue in this neighbourhood, particularly at Key Stage level 2 and 4, as well as foundation level

Schools

High Schools

- Mount St Mary's Catholic High School
- Primrose High School

Primary Schools

- Brownhill Primary
- Ebor Gardens Primary
- Mount St Mary's Catholic Primary
- Richmond Hill Primary,
- Shakespeare Primary
- All Saints Richmond Hill Church of England Primary
- St Patrick Catholic Primary
- St Peter's Church of England Primary
- Victoria Primary

Main council facilities (including parks, visitor attractions etc)

- Ebor Gardens Community Centre
- Lincoln Green Community Centre
- Nowell Mount Community Centre
- Richmond Hill Community Centre
- East End Park
- Richmond Hill Housing Office
- Burmantofts Housing Office
- Richmond Hill Children's Centre
- Shakespere Childrens Centre
- Knowsthorpe Gate
- Lincoln Green Square Shopping area
- Beckett Street Cemetery

Main non-council facilities:

- St James's Hospital
- Thackray Medical Museum
- Arcadia Business Park

Development/regeneration plans

Parts of the ward, predominantly the Cross Green area, is included in the Aire Valley Area Action Plan. There are proposals for an Urban Eco Settlement in Cross Green and a new housing development on the former Copperfields College site.

GIPTON & HAREHILLS WARD

Ward Members:



Cllr Arif Hussain



Cllr Kamilla Maqsood



Cllr Alan Taylor

The ward as a place:

The Gipton & Harehills ward consists of the two distinct neighbourhoods of Gipton, which is predominantly a white working class area, and Harehills, which is a much more culturally diverse area. The two areas are also very different in their built environment. Gipton is characterised by large local authority estates, while Harehills has much more 19th Century terraced housing.

The area is home to a number of voluntary organisations serving its diverse ethnic population. It has the only full time community radio station in Leeds; Radio Asian Fever.

Socio-economic/demographic description of the Ward:

Ward population is 24,912 people living in 10,873 households. The ward continues to experience some of the highest levels of multiple deprivation in the city with 100% of its SOAs ranked in the most deprived 20% nationally in IMD¹, Income Deprivation, Education, Skills and Training Deprivation, Crime and Disorder Domain and Income Deprivation Affecting Children. The Ward can be broken down into four Super Output Areas (MSOAs):

E02002376: Gipton North: This area contains approximately 6,200 people living in 2,400 households. The age breakdown shows a much higher than average proportion of children and young people. The area has a diverse ethnic population with over 26% of people coming from BME communities and almost 10% of the population are Muslim. It is ranked 18 on the Leeds Neighbourhood Index. Across the individual domains the scores are generally lower than the averages for the city but particularly so in the Economic Activity and Low Income domains where the area scores are significantly lower than those for the city. The only exceptions are the

¹ Indices of multiple deprivation

Housing and Environment domains where the scores are slightly higher than the city averages.

E02002389: Gipton South: This area contains approximately 6,300 people living in 2,300 households. The age breakdown shows higher than average proportions of children and young people and of older people. At 10% the BME population broadly reflects the city average. 56% of households renting from the local authority (through an ALMO). Semi-detached housing accounts for 48% of the stock with purpose built flats accounting for a further 30%. 81% of properties are classified in Council Tax Band A and 12.5% in Band B. It is ranked 16 on the Leeds Neighbourhood Index. Across the individual domains the scores are generally lower than the averages for the city; particularly in the Economic Activity domain (where it is ranked 5) and Low Income domain (where it is ranked 10). The only exceptions are the Housing and Environment domains where the scores are more in line with the city averages.

E02002377: Harehills Triangle: This area contains approximately 6,500 people living in 2,500 households. The age breakdown shows a much higher than average proportion of children and young people and a much lower proportion of older people. Over 75% of the population are from BME communities (predominantly Pakistani and Bangladeshi). Over 50% of the population are Muslim. It is a mixed tenure area but with a significantly high proportion of households renting from a private landlord (over 22%). Terraced housing accounts for almost 70% of stock. 87% of properties are classified in Council Tax Band A. It is ranked 13 on the Leeds Neighbourhood Index. Across all domains the area scores are lower than the averages for the city, but most notably in the Low Income, Housing, Health and Environment domains.

E02002382: Harehills: This area contains approximately 6,700 people living in 2,600 households. The age breakdown shows a higher than average proportion of children and young people and a much lower proportion of older people. The area has a diverse ethnic population with 45% of people coming from BME communities (predominantly Pakistani). 26% of the population are Muslim. It is a mixed tenure area but with a significantly high proportion of households renting from private landlords (over 24%). Terraced housing accounts for over 80% of the stock and almost all properties are classified in Council Tax Band A. It is ranked 9 on the Leeds Neighbourhood Index. Across all domains the area scores are lower than the averages for the city, and this is most significant in terms of the Education domain (where it is ranked 1), the Housing domain (where it is ranked 4) and the Low Income domain (where it is ranked 15).

Schools

High Schools

None, the majority of secondary school age children attend Cardinal Heenan, Corpus Christie, David Young Community Academy, John Smeaton, Parklands High, Primrose High and Roundhay.

Primary Schools

Bankside Primary,
Harehills Primary,

St Augustine's Catholic Primary, St
Nicholas Catholic Primary, Woodlands

Hovingham Primary,
Oakwood Primary,

Place Primary
Wykebeck Primary.

The primary schools have the challenge of teaching children from a wide range of minority ethnic backgrounds. Two give a couple of examples - in Hovingham Primary School 95% of the children are from Minority Ethnic backgrounds and they have about 25 different languages spoken by pupils. The majority of pupils in Harehills Primary school are from the minority ethnic backgrounds with around 33 different languages spoken.

Main council facilities

<ul style="list-style-type: none"> • The Compton Centre (Council and NHS Leeds) • Henry Barran Community Centre, Gipton • Shantona Community Centre, Harehills • Fearnville Sports Centre • Harehills Cemetery 	<ul style="list-style-type: none"> • Harehills Park • Stanley Road waste sorting site • Shantona Centre, Harehills • 4 Children's Centres: • Gipton North, Gipton South, Harehills and Shepherds Lane/Choto Moni
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Main non-council facilities:

<ul style="list-style-type: none"> • Wyke Beck green corridor – greenspace which runs from Rothwell to Roundhay. • Fire station on Gipton Approach • GIPSIL community organisation • Action for Gipton Elderly community organisation • The main shopping area of Harehills Lane 	<ul style="list-style-type: none"> • Mosques: Markazi Jamia Masjid Bilal, Masjid Quba, Masjid-e-Shah Jalal, Jamia Tul Batool • Pakistani Centre and former Tradex building (owned and run by the Muslim Cultural Society) • The SHINE Catalyst Centre • The Bangladeshi Community Centre (leased from the Council to Bangaldeshi Centre Leeds) • Morrisons Supermarket – recently opened on Harehills Lane
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Development/regeneration plans

Gipton and Harehills are part of the East Leeds Regeneration area. New housing has been built in areas of cleared land.

The Compton Centre opened in 2010. This provides a range of services for local people under one roof including library, council customer services, job shop, welfare rights advice, Credit Union facilities, registrar services, mental health and drug addiction services.

KILLINGBECK & SEACROFT WARD

Ward Members:



Cllr Graham Hyde	Cllr Vonnie Morgan	Cllr Brian Selby
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The ward as a place

Killingbeck & Seacroft Ward is predominantly a white working class area with a reputation as a large council estate of mixed housing types (including high-rise flats, maisonettes and more traditional brick built semi detached housing) Much of the housing stock (50%) is social housing, with East North East Homes (ALMO) being the largest provider.

However there has been some significant right-to-buy activity and the north end of the ward in particular has seen a more mixed and confident community develop. The greatest example of this is in the historic Seacroft Village area of the ward where there is a genuine sense of “village” and place with a village green which is the oldest in the country and recorded in Domesday Book

The South Seacroft area of the ward though has seen little socio economic improvement despite it being flagged as a priority estate for many years.

The ward lies to the east of the city, with one end of the ward being about 3 miles from the city centre and the other end of the ward within half a mile of open countryside and villages such as Scholes. The A64 York Road and Outer Ring Road provide good transport/commuter links.

The top end of the ward bounded by the ring road contains Tesco’s shopping centre and a light industrial estate. The bottom end of the ward is separated from the neighbouring Gipton estate by a green corridor known as Wykebeck Way which runs from Roundhay Park to the north down into south Leeds.

Socio-economic/demographic description of the Ward:

The ward population is 24,408 people living in 10,128 households. The Ward can be broken down into four Middle Layer Super Output Areas (MSOAs):

Seacroft South

- Overall, this MSOA is ranked 15th out of 108 in the neighbourhood index for Leeds and falls below the city average in all but the Environment domain.
- The MSOA is the 3rd worst in the city in Economic Activity domain with Health and Education also in the worst 10 MSOAs
- 42% of children live in workless households
- Cancer motility rate is almost twice the city average
- It contains approximately 5,500 people living in 2,100 households
- Almost 87% of properties are classified in Council Tax Band A

Seacroft North

- The area is ranked 22nd out of 108 in the neighbourhood index for Leeds MSOAs
- The MSOA is the 8th worst in the city in Economic Activity domain
- It contains approximately 6,100 people living in 2,800 households.
- Semi-detached housing accounts for over 50% of the stock and there are several large purpose built blocks of flats accounting for a further 27% of households.
- 90% of properties are classified in Council Tax Band A.

Fearnville/Hollin Park/Beechwood/Brooklands

- The area is ranked 23rd out of 108 in the neighbourhood index for Leeds MSOAs
- It contains approximately 7,500 people living in 3,200
- 74% of properties are classified in Council Tax Band A
- At 10% the BME population broadly reflects the city average.

Crossgates/Killingbeck

- The area is ranked 35th out of 108 in the neighbourhood index for Leeds MSOAs
- It contains approximately 6,100 people living in 2,600 households.
- It is a mixed tenure area but with a significant proportion of households renting from a housing association or other registered social landlord (over 15%). Semi-detached housing accounts for 65% of the stock with terraced housing accounting for a further 18%.
- 35% of properties are classified in Council Tax Band A and 51.5% in Band B.

Schools

High Schools

- David Young Community Academy – first academy in Leeds, opened in 2005
- Parklands Girls High School

Primary Schools

- Beechwood Primary
- Crossgates Primary
- Grange Farm Primary,
- Our Lady of Good Counsel Primary,
- Parklands Primary
- Seacroft Grange Primary

Main council facilities (including parks, visitor attractions etc)

<ul style="list-style-type: none">• Kentmere Community Centre, where North Seacroft Good Neighbours are based• Alston Lane Community Centre• Cross Gates Community Centre• Moresdale Lane One Stop Centre• North Seacroft One Stop Centre	<ul style="list-style-type: none">• Seacroft Library• Fearnville Sports Centre and playing fields (inc all weather pitch)• Denis Healey Centre – Which is the main Youth Service hub for Inner East Leeds
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Main non-council facilities:

<ul style="list-style-type: none">• Seacroft Hospital• Killingbeck Retail Park, which is home to a large ASDA supermarket.• Seacroft District Centre which contains a number of shops, including a large Tesco store and a major bus interchange.	<ul style="list-style-type: none">• Moyes Centre at David Young Community Academy, a £3 million community and education facility built in partnership with Children's Services.
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Development/regeneration plans

Killingbeck & Seacroft also forms part of the East Leeds Regeneration area and has been identified as the first area for neighbourhood planning. New housing has been built in areas of cleared land through the spine of Seacroft.

Section 6

Priorities and Actions for 2011/12

Each year the Area Committee produces a Community Charter which sets out its priorities. These are the extra things that will be done in response to priorities identified through community consultation and analysis of neighbourhood statistics.

The table below outlining the area committee's priorities and actions is based on Outcome Based Accountability principles for performance monitoring. It is used to report progress on the Community Charter to the Area Committee.

OBA is a conceptual approach to planning services and assessing their performance that focuses attention on the results – or outcomes – that the services are intended to achieve and moves the focus away from processes.

It provides a useful framework, or set of questions, to help us work collaboratively to ensure that we are planning effectively and to know whether we are making a difference to our communities.

More detailed action plans for each of the priority neighbourhoods are included in the Neighbourhood Improvement Plans, Progress on these is also reported to the area committee. (Refer to section 7 for more information on priority neighbourhoods).

Priority	How will this be achieved
Work with communities to organise events and activities that bring people together.	Support Seacroft Gala, Gipton Gala, Harehills Festival, Live in the Drive, Lark in the Park and other local events.
Provide a range of opportunities for people to 'have their say' about what happens in their community.	<p>Support Community Leadership Teams which bring together people from community groups, School Parent Governors, elderly groups, youth/school councils, community champions and local businesses.</p> <p>Ask for your views on your neighbourhood by sending questionnaires or by attending your events and meetings.</p> <p>The police run PACT meetings which allow you to meet with a local officer and give you the chance to discuss local issues and help set local policing priorities.</p>

Priority	How will this be achieved
<p>Reduce anti-social behaviour, crime and the fear of crime through working together with partners and local communities.</p>	<p>The council, police, health, housing providers and other voluntary organisations working together as a team to tackle the problems identified in our communities.</p> <p>Provide help and advice to reduce the likelihood of people becoming victims of crime;</p> <p>Increase awareness of the harm from the use of drugs, alcohol and domestic violence through providing information at community events, talks in schools, through local community groups.</p> <p>Continue to fund existing CCTV in areas which are hotspots for crime and anti-social behaviour.</p> <p>Work with local communities to develop safe neighbourhoods that local people feel proud of.</p>
<p>Improve the cleanliness and condition of our neighbourhoods.</p>	<p>Provide a Community Payback team to undertake work which helps to improve community buildings and spaces.</p> <p>Provide information for people through leaflets, talks in schools, and at local events for people on how to dispose of their waste.</p> <p>Take enforcement action against residents and businesses who do not dispose of their waste in the correct way.</p> <p>Organise clean up days with local residents in identified hot spot areas.</p> <p>Support residents groups and 'friends of groups' who want to improve their local environment.</p>
<p>Provide a range of activities for young people to enjoy in their local neighbourhood.</p>	<p>Providing school holiday sports and arts activities for children and young people in a range of local venues such as Fearnville Leisure Centre, Dennis Healey Youth Hub, and Ebor Gardens Community Centre.</p>
<p>Support young people to improve their behaviour, school attendance and achievement;</p>	<p>Targeting families with challenging young people to give them a package of support to improve their school attendance, attainment and progression.</p> <p>Provide targeted support to young people to reduce the risk of them not being in education, employment or training.</p>

Priority	How will this be achieved
Help people to take advantage of training and job opportunities by providing advice and support.	<p>Provide job advice and information through the Jobshops in Harehills, and Jobshop sessions at Seacroft.</p> <p>Provide targeted support to those families experiencing long term unemployment to get them back into work.</p> <p>Offer training and support to enable local people to access local job opportunities when they arise.</p>
Help people to live happier, longer, healthier lives by providing advice and information on healthy lifestyle choices.	<p>Promote the change for Life Campaign in our local communities which offers practical advice on healthier lifestyles.</p> <p>Support delivery of 'extend' exercise classes in Seacroft to people who are suffering from chronic lung problems.</p> <p>Promote the risks of smoking and offer people help and advice to stop smoking.</p> <p>Fund Space 2 to run Mind, Body and Soul projects in Gipton and Seacroft which offer women training and support in improving their mental and physical health.</p>
Support the physical regeneration of East Leeds.	<p>As funding becomes available we will work undertake works which achieve our aim to improve Community Parks, play areas and equipment, sports pitches and allotments.</p> <p>Protect and Improve the natural habitats of the Wykebeck Valley for local people to enjoy.</p> <p>Extend and improve Richmond Hill Community Centre to create a local centre that is the hub of the community.</p> <p>Promote our community centres to increase their usage.</p> <p>Work with investors to bring about the physical regeneration of Inner East Leeds neighbourhoods'.</p>

Section 7

Priority Neighbourhoods

1. The Area Committee has agreed to establish and support five priority neighbourhoods in the Inner East area with effect from April 2010. These are:
 - ✓ Burmantofts (includes Lincoln Green)
 - ✓ Gipton
 - ✓ Harehills
 - ✓ Richmond Hill (includes East End Park and part Osmondthorpe)
 - ✓ Seacroft
2. These priority neighbourhoods have also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Office Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams.
3. Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics.

Neighbourhood Managers

4. To support the development of new arrangements and the implementation of action plans for each priority neighbourhood, the Area Committee fund two Neighbourhood Manager posts within the Area Management team to report to the Area Committee. This is an annually reviewable funding agreement, with in principle agreement for 3 years.

Neighbourhood Improvement Plans (NIPs)

5. The Neighbourhood Managers are responsible for pulling together annual Neighbourhood Improvement Plans (NIPs) for each of the priority neighbourhoods. Each NIP identifies the key domains that the Neighbourhood Index is showing as having the most urgent need to address and where appropriate target the super output areas (SOAs) that are demonstrating the greatest inequalities.

Each NIP will include:

- An introduction;
- The top local priorities for the year from which the detailed action plan will be developed and implemented. These will be the main focus of partnership activity/actions for the year ahead and relate to the key inequalities that the Area Committee are seeking to make the greatest impact on;

- Map of the area;
- A summary of neighbourhood index analysis and where available annual neighbourhood surveys;
- A framework for roles and responsibilities in delivering and overseeing the NIPs;
- Action Plan.

Community Leadership Team

The Area Committee aims to introduce a Community Leadership Team for each priority neighbourhood. The key aims and purpose of each CLT is:

- To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents;
- To support and develop existing civic roles of residents in the neighbourhood;
- To oversee the development and implementation of a Neighborhood Improvement Plan (NIP) on behalf of the Area Committee;
- To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed;
- To provide opportunity for public debate on agreed local priorities;
- To provide a mechanism for local consultation to be steered through.

Local management team

Local management teams with representatives from service providers, including the voluntary and community sectors have responsibility for delivering the agreed Neighbourhood Improvement Plan (NIP).

This team will take responsibility for ensuring the delivery of the various actions, projects and initiatives taking place in the priority neighbourhood and support to the development of Team Neighbourhood.

Community Leadership Team Terms of Reference

Purpose and Functions

The CLTs are area based advisory forums of the Area Committee and report direct to the committee.

The key aims and purpose of the CLT is:

- ✓ To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents
- ✓ To support and develop existing civic roles of residents in the neighbourhood

- ✓ To oversee the development and implementation of a Neighborhood Improvement Plan (NIP) on behalf of the Area Committee
- ✓ To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed
- ✓ To provide opportunity for public debate on agreed local priorities
- ✓ To provide a mechanism for local consultation to be steered through

Membership and Attendance

Membership will be restricted to local councillors and residents only. The core membership will consist of:

- local Governing Bodies to nominate a parent or community governor resident in the area
- local tenant and resident associations to nominate a local resident
- Community Champions – selection to cover a range of skills and background
- youth councils and/or school councils to nominate local young people
- Good Neighbour and Elderly Action groups to nominate local older people
- local Children Centres to nominate a local parent from their advisory boards
- further places will be filled by local residents to bring contributions from the business sector, disabled residents and other significant elements of the community not represented through the above.

The number of representatives for each of the above will be determined by the need to keep the total membership to a level that enables business to be conducted effectively and the need to ensure the overall membership is a fair representation of the community. As a guide it is expected not to exceed a core membership of 20.

Decisions on the overall make up of the CLT will be made by local ward members based on nominations received and recommendations made by the Area Management Team.

Membership of the CLT will be on an annually reviewable basis.

Chairperson

The chair of the CLT is elected annually by the Area Committee in accordance with the Council's Area Committee Procedure Rules.

Duration and Format of Meetings

The CLT meetings will be open to the public to attend and will be split into 2 parts:

- (a) Business meeting (guide time 45 mins) – covering responsibilities such as monitoring the NIP
- (b) Open meeting (guide 45mins) – providing opportunity for discussion on an agreed local priority plus a “have your say” item at the end

Although the whole meeting will be open to the public to attend, the business meeting part will be restricted to discussion between the agreed membership through the Chair. This is to help ensure all members feel able to contribute with an equal voice and that business can be conducted within a manageable timeframe. This will allow more time for the second part of the meeting to be opened up to others present to contribute through the Chair. This part will be themed on a particular local priority identified in the NIP and enable relevant organisations to be present where appropriate.

Time and Frequency of Meetings

Each CLT shall meet quarterly. A schedule of meetings for the year will be agreed through the Chair following consultation with membership and published locally.

The schedule will seek to fit with Area Committee meeting cycle to maximise the reporting between both sets of meetings and the influence of the CLT.

The start time of meetings will be agreed by each CLT with the aim of achieving the best attendance possible from membership.

Each CLT is expected to expand one of its meetings each year into an annual Community Conference. This will provide opportunity for residents, community groups and local staff to meet together and share information, build relationships and plan for future local improvements.

Local Management Team Terms of Reference

Purpose and functions

- To manage service delivery and projects identified through the Neighbourhood improvement Plan (NIP).
- To identify gaps in provision and develop projects, initiatives and / or changes to working practise to improve overall service delivery in the xxxxx priority neighbourhoods.
- To improve partnership working across all sectors within xxxxx and identify opportunities for joint working and cross sector working to bring about sustainable improvement.
- To improve the communications between different agencies, and the community within xxxxx.
- To align service delivery to meet the needs of the community as identified within the NIP and ratified by the Community Leadership Team (CLT).
- To work with the CLT to identify local concerns and priorities and develop actions to ease solve issues and communicate these responses back to the CLT.

- To commit to a community focussed approach to joint working in xxxxx and report back to the CLT and the Inner East Area Committee on a regular basis with the progress made against priorities of the Neighbourhood Improvement Plan.
- To use statistics from different agencies and links with the thematic groups affecting the xxxxx area to measure success of projects and report this back both to the CLT and the Inner East Area Committee.
- Improve communications with the community via the CLT to ensure that residents are made more aware of the work that the partnership is delivering to improve confidence and increase awareness of services that are on offer to support xxxxx residents.
- Priority leads are expected to provide updates to the group at each meeting and provide the relevant information to enable the Neighbourhood Manager to produce a progress report to the CLT.

Meeting Format

The meetings will be held on a regular basis, provisionally every (*insert agreed frequency*) and will develop and monitor the NIP, reporting back to the group around projects and initiatives.

There will be standard agenda items but will be flexible in terms of input from the group as whole, the standard items will include an update of actions within the NIP and will be task focussed, CLT updates and communications.

The meeting will be supported and administered by LCC's ENE Area Management Team and chaired by the relevant Neighbourhood Manager.

The meetings are not designed to replace existing thematic meetings, rather to add value to them by allowing other agencies to input into and enhance delivery as well as calling on the larger resource identified through the 'Team Neighbourhood' approach.

The meeting will be scheduled to last no more than one and a half hours in order to limit the impacts on agencies work.

The meetings will be timetabled accordingly to ensure coordination with thematic groups, the CLT meetings and Inner East Area Committee as far as possible.

Membership of the Delivery Group

In order to maximise the diverse agencies in the area but still to keep the group delivery focused it will consist of no more than 25 representatives of different agencies.

These will be from a range of backgrounds and will link into the thematic groups relevant to actions contained within the NIP.

Attendees will be of a management level and who are able to direct resources (either staff, funding or both) and to make decisions on behalf of their organisations.

Subject to agreement, it is proposed that the following agencies are represented on core of the LMT. Other agencies will be invited which are relevant to the priority neighbourhood.

LCC Area Management	West Yorkshire Police
NHS Leeds	East North East Homes Leeds
LCC Jobs and Skills	Job Centre Plus
LCC Leeds Youth Services	Extended Services
LCC Environmental Action Team	Children's Centres
LCC Community Sports	Leeds Anti-Social Behaviour Team
LCC Adult Social Care	Housing Providers
LCC Parks and Countryside	Local Primary & High Schools

Section 8

Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents working together to improve the 'offer' in local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people.

The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

The development and successful implementation of local integrated services that improve outcomes in neighbourhoods in the East North East is overseen by the East North East Leadership Team which is chaired by a member of the council's corporate leadership team.

The Area Committee nominates champions for partnership roles to support this locality agenda. The champions for 2011/12 are:

Chapelton Citizen Advice Bureaux	Cllr Maqsood
Richmond Hill Elderly Aid	Cllr Pryke (but all cllrs co-opted on)
East North East ALMO Area Panels	Cllr Morgan, Maqsood, Khan
Divisional Community Safety Partnership	Cllr Selby
Area Children's Partnership (and area appt to Corporate Carers Group)	Cllr Morgan
Area Health & Wellbeing Partnership	Cllr Grahame
Area Employment, Enterprise & Training Partnership	Cllr Grahame

Section 9

“Working Together” Community Engagement Strategy 2011-12



Introduction

This strategy sets out:

- how the Area Committee will ensure residents across the Inner East area have opportunities to influence priorities set out in the Community Charter and other responsibilities delegated to the Area Committee.
- how services will interact and build good relationships with residents across the neighbourhoods of Inner East Leeds to identify and tackle issues that require services to plan and work together.

It is not a strategy for how individual services will engage with their own clients on delivering their own business objectives; although there will often be a cross over which provides opportunity for key partners to sign up to the strategy

The strategy informs a forward plan for each priority neighbourhood which sets out a programme of partnership engagement for the year. This is not to say that this is everything that will happen, but provides a framework on which further local activities and events can be developed as opportunities and need arise.

Background

Community Engagement is a priority advisory function for Area Committees in Leeds. Each area committee produces a community engagement plan as part of their business plan which sets out how local residents can engage with the council and its partners and have a say on how priorities are agreed for their communities.

Making More of What is Already Out There

There is a strong tradition of partnership working in the Inner East area. However previous experience of community engagement for Inner East has shown that holding event/meeting led engagement alone will only reach those able and willing to come along. The capacity of local services to attend and hold such events are limited and so therefore are the opportunities for residents to have a say on how priorities are agreed.

This strategy builds on those existing opportunities for bringing together residents to create an effective platform for local engagement. These include:

- School /Youth Councils
- Good Neighbour Schemes/Luncheon Clubs
- Disabled groups
- Parent Associations/Children Centre Parent Groups
- Tenant and Resident Associations
- Police and Communities Together (PACT) Meetings
- Community galas/school and church fairs

The reason for this strategy is to ensure:

- all residents have an opportunity to have their say in an accessible and unthreatening way
- there is a measurable, representative response to consultation
- residents feel confident that services are listening to their views and they are influencing decisions on how improvements are made
- the role of the elected member as a community champion is strengthened
- residents can call for a public meeting to be held to discuss a particular local problem/issue that normal processes do not seem to be resolving and expect appropriate staff to attend

Community Leadership Teams

The aim is for each of the five priority neighbourhoods in Inner East to have a Community Leadership Team (CLT). The purpose of the CLTs is to:

- bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents
- support and develop existing civic roles of residents in the neighbourhood

- oversee the development and implementation of a Neighborhood Improvement Plan (NIP) on behalf of the Area Committee
- report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed
- provide opportunity for public debate on agreed local priorities
- provide a mechanism for local consultation to be steered through

Membership is restricted to local councilors and residents only. The Area Committee appoints the Chair annually. The core membership consists of:

- local Governing Bodies to nominate a parent or community governor resident in the area
- local tenant and residents associations to nominate a local resident
- Community Champions – local people who can bring a range of skills and backgrounds
- youth councils and/or school councils to nominate local young people
- Good Neighbour and Elderly Action groups to nominate local older people
- local Children Centres to nominate a local parent from their advisory boards
- further places will be filled by local residents to bring contributions from the business sector, disabled residents and other significant elements of the community not represented through the above.

The CLT meetings are open to the public to attend and are split into 2 parts:

- Business meeting – covering responsibilities such as monitoring the NIP
- Open meeting – providing opportunity for discussion on an agreed local priority plus a “have your say” item at the end

The business meeting part is restricted to discussion between the agreed membership to help ensure all members feel able to contribute with an equal voice and so that business can be conducted within a manageable timeframe.

Community Leadership Teams have been successfully established in Gipton and Seacroft and will be rolled out across the Inner East Area.

Community Forums

The community forums are continuing to operate in Richmond Hill and Burmantofts on a quarterly basis. Work is ongoing in these neighbourhoods with local people and partner agencies to develop local involvement in the Neighbourhood Improvement Plan process in line with this strategy.

How It Fits Together

The strategy has 3 main strands to it:

1. Improving everyday engagement between local staff and residents;

2. Increasing the influence of residents in the planning and improvement of services;
3. Improve accountability for promised actions.

The overall strategy showing how these three strands are approached across the area is set out in the table below.

The diagram sets out the model showing how the CLTs link in with service planning and delivery and with the Area Committee.

Annual Programme

Each Priority Neighbourhood should expect to see the following minimum partnership led community engagement during 2011/12.

4 x meetings of new Community Leadership Teams to oversee engagement, neighbourhood improvement plan progress and report to Area Committee. To incorporate an open meeting focusing on a key priority and a “have your say” item.

Police and Community Together (PACT) meetings every 4/6 weeks; with invited guests from partner agencies depending on priority issues raised by residents – with feedback on issues agreed at previous meeting

1 x community conference which brings together front-line staff and residents to share information, build relationships and plan improvements for the coming year.

The commitment to organise public meetings as required to deal with localised hot-topics on a case by case basis (including consultation on big issues). Such meetings would have a clear lead agency and appropriate attendance from relevant staff and be chaired by an agreed local Councillor.

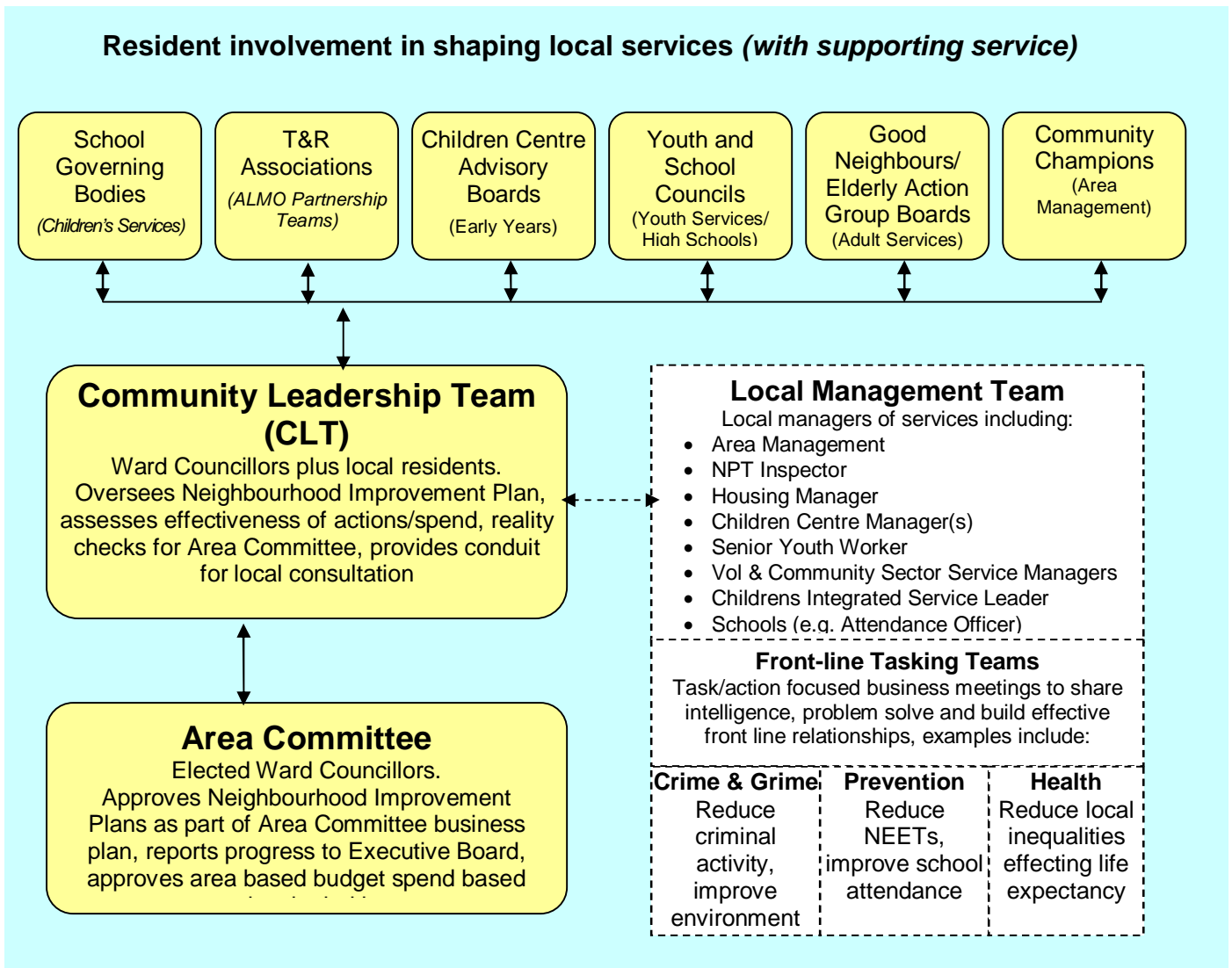
Support to community galas, school fairs and other events held during the summer months; with opportunities taken to consult, provide information and build community relations.

Three strands of the Community Engagement Strategy

Aim	Local Strategy	How This Will Be Done
Improving everyday engagement and relationships between local staff and residents	(i) Development and support to Team Neighbourhood in order to build the capacity of frontline staff in responding to residents. (ii) Provide ways for residents to raise issues with local staff and find out what is available in their area.	<ul style="list-style-type: none"> ▪ Neighbourhood Managers to lead ▪ Use of tasking teams to share information and problem solve ▪ Neighbourhood induction for staff ▪ Staff training on cross cutting issues ▪ Team extranet ▪ Development of Community Champions ▪ Development of Community Leadership Teams ▪ Development of Local Management Teams

<p>Increasing the influence of residents in the planning and improvement of services to tackle local priorities</p>	<p>(i) Engage and involve residents at key parts of the service planning cycle to help identify local priorities and perceived weaknesses in order to improve how services plan and work together to tackle problems. The cycle will be:</p> <p><i>Autumn (Oct/Nov)</i>– identify priorities for the next year that will see promises for actions developed by services</p> <p><i>Winter (Jan/Feb)</i> – consult on the draft list of proposed promises, identify specific local actions for each.</p> <p><i>Summer (Jul/Aug)</i> - provide information on what is being done and available locally to meet promises and gather feedback on the Community Charter.</p>	<ul style="list-style-type: none"> ▪ Annual Community Conference: Participatory activity enabling residents to review priorities for their neighbourhood; ▪ Develop and monitor neighbourhood improvement plans for each priority neighbourhood in partnership with local residents through the Community Leadership Teams. ▪ Residents questionnaires; ▪ Support the variety of community events held throughout summer including school and church fairs. Use the events to help build community relations, provide information on what is available and gather feedback on the Community Charter. ▪ Financial support to events encouraged through the Small Grants Scheme.
<p>Improving accountability for promised actions</p>	<p>(i) Provide clear and timely information to residents in response to priorities they have helped set, including what is to be done, progress made and how resources have been allocated.</p>	<ul style="list-style-type: none"> ▪ Public facing version of the Area Delivery Plan – publish an annual Community Charter and a quarterly progress report. ▪ Development of Community Leadership Teams ▪ Utilise resident networks to communicate progress ▪ Developing accessible web-based platforms for residents using social media sites such as Facebook ▪ Provide feedback to local residents following on consultation events ▪ Use of Talking Point

Team Neighbourhood Model



Section 10

Commitment to Equalities and Cohesion:

Building on and simplifying the existing legal framework the Equality Act 2010 requires public bodies to have:

- due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act;
- advance equality of opportunity, and
- foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city council in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequalities. To help tackle these our approach to equality, diversity, cohesion and integration focuses on:

- the effects organisational barriers can have on a diverse population, and
- practical ways of removing or reducing those barriers.

Leeds City Council achieved an 'Excellent' standard for equalities in May 2011.

Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Project planning documents are completed for projects undertaken in the area which follow the Delivering Successful Change project management principles and also incorporate equalities screening.

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- how the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.